

Privacy Policy

Under the GDPR (General Data Protection Regulation) this Policy Statement sets out how Crofton Design Services Ltd uses and protects any information that you give us. This policy is effective from 25th May 2018.

What information is being collected?

- your name and address
- contact information including email address
- site address (if different from home address)
- additional information relevant to the design of your project

Who is collecting it?

Crofton Design Services Ltd, 2-3 Rice Parade, Fairway, Petts Wood, BR5 1EQ

How is it collected?

- telephone/email enquiry
- website enquiry form
- completion of T&Cs

Why is it being collected?

- to process and respond to your enquiry
- internal record keeping
- preparation of architectural drawings

Who will it be shared with?

Crofton Design Services will only use your information for services specific to your project and in relation to Planning and Building Regulations applications.

We do not share your information with other 3rd parties and your details are not used for marketing purposes.

Data Security

In order to prevent unauthorised access we have put suitable electronic procedures in place to safeguard and secure the information we collect.

How we use cookies

We do not use cookies on our website.

Links to other websites

Our website contains links to other websites. However, once you have used these links to leave our site we do not have any control over other websites. Therefore, we cannot be responsible for the protection and privacy of any information which you provide whilst visiting such sites. You should look at the privacy statement applicable to the website in question.

Controlling your personal information

Under GDPR we retain your information under legitimate interest. If you believe that any information we are holding on you is incorrect or incomplete, please contact us as soon as possible by email on design@croftondesign.co.uk and we will promptly update any information found to be incorrect.